



## Art for All/Arty Party Reservation Request

Please provide as much information as possible regarding your request for a faster response. Submitting a request does NOT guarantee your requested dates will be available or that it will be approved. Once a request is submitted to The Art Place Coordinator, it will be reviewed in the order it is received. You will receive an email to notify you on the status of your request. Please email this form to [emma.blessing@cobbcounty.org](mailto:emma.blessing@cobbcounty.org).

Main Contact Name: \_\_\_\_\_

Organization Type (Eg. Scouts): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City, State Zip County

Type of Project (handbuilding, visual, theater): \_\_\_\_\_

Requested Dates & Times: \_\_\_\_\_  
1st Choice 2nd Choice

Number of Participants (Min. 6, Max 12/14): \_\_\_\_\_

Age of Participants: \_\_\_\_\_

Additional Information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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OFFICE USE ONLY

Date: \_\_\_\_\_ Request Approved or Denied: \_\_\_\_\_

Date Received by Coordinator: \_\_\_\_\_ Contacted: \_\_\_\_\_

Dates Available: \_\_\_\_\_ Contract Emailed: \_\_\_\_\_

In Book: \_\_\_\_\_ Payment Due: \_\_\_\_\_